

COUNCIL BUDGET - MONTH 8 2011/12

REVENUE AND CAPITAL MONITORING

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Central Services
Papers with report	None

HEADLINE INFORMATION

Purpose of report	The report sets out the Council's overall 2011/12 revenue & capital position, as forecast at the end of Month 8 (November). The in-year revenue position is forecast as an underspend of £2,064k. Total capital expenditure for 2011-15 is forecast to be £1,750k lower than the revised budget, with a forecast underspend in 2011/12 of £864k, consisting primarily of unallocated contingency.
Contribution to our plans and strategies	Achieving value for money is an important element of the Council's medium term financial plan.
Financial Cost	N/A
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. Note the forecast budget position for revenue and capital as at Month 8;
2. Agree that the utilisation of development & risk contingency funding detailed in the Council's Budget and Medium Term Financial Forecast will be approved by the Chief Finance Officer in conjunction with the Leader of the Council and the Cabinet Member for Finance, Property & Business Services;
3. Notes the success of the Business Improvement Delivery (BID) programme to-date and reasserts that constitutional responsibility for Business Improvement Delivery across the Council rests with the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services;
4. Note the treasury Month 8 update at Appendix B;
5. Approve the retaining of agency staff as detailed in Appendix C;
6. Agrees to allocate £15k from the strike savings made in 2011 to purchase the Soundbeam system aimed at unlocking the music potential of people with disabilities and special needs.

INFORMATION

Reasons for Recommendations

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives. The report informs Cabinet of the latest forecast revenue and capital position for the current year 2011/12.
2. Recommendation 3 is required to ensure that a standardised approach to the delivery of BID is taken across all departments and services.

Alternative options considered

3. There are no other options proposed for consideration.

SUMMARY

A) Revenue

4. The in year revenue monitoring position as at Month 8 (November) shows that forecast net expenditure for the year 2011/12 is £2,064k less than the budget, a £285k adverse movement on Month 7. There is a £314k forecast underspend on directorate budgets comprising a pressure of £1,219k (£221k adverse movement) in SCH&H, offset by a £384k underspend (£175k favourable movement) in PEECS, a £305k underspend (no change) in Central Services and a £344k (£239k adverse) underspend on contingency. The remaining favourable variance is due to the projected underspend in capital financing costs of £2,250k (no change) due to budgets set aside in advance for schools capital financing and other priority projects, which are not forecast to be needed in this financial year.
5. The balances brought forward at 31st March 2011 were £17,022k. £1,793k of this sum was applied in support of the 2011/12 budget as part of the budget strategy, as agreed at Council Tax setting. The forecast balances as at 31st March 2012 are £17,293k (an adverse movement of £285k on Month 7), as a result of the budgeted drawdown from balances (-£1,793k) and the forecast in-year underspend (£2,064k).
6. The month 8 forecast assumes that the £1m unallocated contingency and £800k HIP contingency will be spent in full. In addition, the position also assumes that the unallocated £650k balance of the £1m priority growth budget will be fully spent by the year end. Balances could therefore be up to £19,571k if the unspent priority growth (£628k), HIP Contingency (£650k) and general contingency (£1m) are not called upon over the remainder of the year.

B) Capital

7. Latest forecast outturn on the 2011/12 General Fund capital programme is £50,219k, a reduction of £2,308k from that reported in Month 7. Movement in month relates to revised forecasts for schools within Phase 1 of the Primary School Expansions programme.
8. The Council Resourced programme for 2011-15, consisting of current projects and future programmes of works, is currently projected to result in a net pressure of £2,234k (compared with Month 7 £167k), consisting of £3,462k pressures and £1,228k underspends. The removal of budgets related to the cancelled Arundel Road project (£2,013k) accounts for the movement in this headline position so is in effect largely presentational. £4,000k of unallocated contingency remains in the Capital Programme for this period.

9. General Fund Capital Receipts of £6,547k are expected in 2011/12, with a total of £47,962k over the period 2011-15 representing a shortfall against approved budget of £6,242k which will result in an increased call on Prudential Borrowing. This impact is being managed through the MTFF process.
10. Latest forecasts on the HRA capital programme indicate a 2011/12 outturn of £10,938k (Month 7, £12,709k) from a revised budget of £13,489k. Reduction in current year outturn relates to the rephasing of expenditure on Pipeline Phase 2 - Low Cost Home Ownership in the past month.

A) REVENUE

11. Table 1 indicates the overall impact of the expenditure forecast now reported on the approved budget and the resulting balances position.

Table 1

2011/12 Original Budget	Budget Changes		2011/12 (As at Month 8)		% Var of budget	Variances (+ adv/- fav)		
			Current Budget	Forecast		Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
£'000	£'000		£'000	£'000		£'000	£'000	£'000
239,453	-2,221	Directorates Budgets on normal activities	237,233	237,419	0%	+186	-99	+285
-42,915	2,221	Corporate Budgets on normal activities	-40,693	-42,943	6%	-2,250	-2,250	0
196,539	0	Total net expenditure	196,539	194,475	-1%	-2,064	-2,349	285
-194,746	0	Budget Requirement	-194,746	-194,746		0	0	0
1,793	0	Net total	1,793	-271		-2,064	-2,349	285
-17,022		Balances b/f 1/4/011	-17,022	-17,022		0	0	0
		Transfer from earmarked reserves				0	0	0
-15,229	0	Balances c/f 31/3/12	-15,229	-17,293		-2,064	-2,349	+285

Directorates' Forecast Expenditure Month 8

12. Table 2 shows further details on the budget, forecast and variance at directorate level. Further detail on each directorate is shown in Appendix A. The group forecasts exclude sums provided for in contingency which are set out in table 3.

Table 2

2011/12 Original Budget	Budget changes	2011/12 Current Budget (as at Month 8)	Directorate		2011/12 Forecast (as at Month 8)	% Var of budget	Variances (+ adv/- fav)		
							Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
£'000	£'000	£'000			£'000		£'000	£'000	
326,915	-6,454	320,461	SCHH	Exp	325,472	2%	+5,011	+9,067	-4,056
-199,190	-1,628	-200,818		Inc	-204,610	2%	-3,792	-8,069	+4,277
127,724	-8,081	119,643		Total	120,862	1%	+1,219	+998	+221
396,479	-11,270	385,209	PEECS	Exp	384,237	0%	-972	-800	-172
-301,269	7,644	-293,625		Inc	-293,037	0%	+588	+591	-3
95,210	-3,626	91,584		Total	91,200	0%	-384	-209	-175
9,511	11,491	21,001	CS	Exp	20,726	-1%	-275	-280	+5
-6,578	-2,004	-8,582		Inc	-8,612	0%	-30	-25	-5
2,933	9,487	12,419		Total	12,114	-2%	-305	-305	0
11,786	0	11,786	Contingency		11,442	-3%	-344	-583	+239
1,800	0	1,800	Priority Growth		1,800	0%	0	0	0
239,453	-2,221	237,233	Sub-Total Normal Activities		237,419	0%	+186	-99	+285

13. **Social Care, Health & Housing (SCH&H)** are projecting a **pressure of £1,219k (£221k adverse movement)**. The Month 8 position is showing a further adverse movement of £256k in Older People's services as a result of increased residential placement spend. In addition, there are adverse movements of £82k in Learning Disability and £33k in Physical Disabilities offset by an improvement of £25k in Children's services and £126k in Housing Benefits.
14. **Planning, Environment, Education & Community Services (PEECS)** are forecasting a **favourable variance of £384k (£175k improvement)** as at Month 8. The favourable movement is the result of a £205k improvement in Youth & Connexions as a result of there being fewer redundancies than expected, an adverse movement of £198k in Childcare, Early Years and Children's Centres from a change in the attribution of savings and an improvement of £94k in Access & Inclusion through the early delivery of 2012/13 savings. There have also been improvements reported in Waste Services of £55k and Transportation, Planning Policy and Community engagement of £40k.
15. **Central Services (CS)** is forecasting a **£305k favourable variance (no change)** as at Month 8, largely arising from a staffing underspend as the restructure of services are implemented as part of the BID programme.

Progress on the delivery of 2011/12 Savings

16. Analysis of progress on the implementation of savings proposals included in the 2011/12 budget continues to indicate that the Council is largely on track to deliver the majority of the savings. The following table summarises the status for the MTFF projects.

RAG Status	Central Services	PEECS	SCH&H	Cross Cutting	Total Dec	Total Nov
Blue (banked)	2,613	9,742	9,743	954	23,052	22,010
Green (on-track)	0	763	797	300	1,860	2,597
Amber (some Slippage or risky Project at an Early stage)	26	527	291	0	844	1,149
Red (serious Delivery problems)	0	933	600	0	1,533	1,533
Redundancy costs		-712	-338		-1,050	-1,050
Total	2,634	11,252	11,093	1,254	26,238	26,238

17. The projected shortfall on those savings classed as red remains estimated at £1,533k (5.8% of total savings). A breakdown of the red projects is shown in the following table:

Group	Proposal	£000s
PEECS	Corporate Landlord	98
	Youth & Connexions review	687
	Decommission Extended Services Function	148
SCH&H	Learning Disability Housing & Support	300
	In House Services – Learning Disability	200
	In house Services – Older people's Services	100
Total		1,533

18. An additional £1,042k of savings has now been classified as banked during November, giving a banked total of 87.9% of the total savings. Within SCH&H there is an increase in banked savings of £645k and in PEECS the increase in banked savings is £327k.

Development & Risk Contingency: £844k underspend (£261k improvement)

19. £11,786k of potential calls on the Development & Risk Contingency was incorporated into the 2011/12 budget. Table 3 shows the amounts that have been allocated or earmarked as at Month 8. The £261k improvement in contingency is mainly as a result of the release of £500k of general contingency that is unlikely to be called upon offset by a further adverse movement (£202k) on asylum.

Table 3

Development and Risk Contingency	2011/12 Budget	Forecast as needed	Variance (+adv / - fav)	Group
<i>2011/12 allocations:</i>	£'000	£'000	£'000	
Commitments:				
General Contingency	1,000	1,000	0	All
Golf Courses In-sourcing		50	+50	PEECS
Riots & Traveller Incursions		10	+10	PEECS
Employers' Pension Contributions	850	850	0	All
Pump priming for BID savings	400	400	0	ALL
Uninsured claims	420	420	0	CS
Carbon Reduction Commitment Energy Efficiency Scheme	460	210	-250	PEECS
Development Control Income	350	405	+55	PEECS
Cost Pressures on Recycling Service	150	150	0	PEECS
Local Development Framework legal & consultancy fees	100	75	-25	PEECS
HS2 Challenge contingency	100	100	0	PEECS
Assisted searches	75	25	-50	PEECS
Potential new responsibilities in relation to Flood defence	50	5	-45	PEECS
Building Control Income	50	0	-50	PEECS
Social Care Pressures (Adults)	4,089	4,089	0	SCHH
Increase in Transitional Children due to Demographic Changes	1,254	1,254	0	SCHH
Asylum Funding Shortfall	880	1,799	+919	SCHH
Social Care Pressures (Children's)	500	500	0	SCHH
Contingency against delivery of grants savings	1,058	0	-1,058	ALL
Fuel	0	100	+100	PEECS
Total net contingency	11,786	11,442	-344	

20. At this stage, a large proportion of the total contingency is expected to be required in full. However, a net underspend on a few items and the assumption that the £1,058k contingency against delivery of grants savings is now not likely to be drawn down, have resulted in an overall underspend of £344k. Details of these variances are discussed below.

21. There has been an adverse movement of £202k in the Asylum funding pressure (£919k) since Month 7. There has been a significant downward movement in the number of UASC for whom LBH can claim funding from UKBA due to an individuals change in status. This relates to

children who have Exhausted All Appeals (EAA) or have been Naturalised. Grant funding is no longer claimable for this group but the Authority still has a duty support them.

22. Detailed information has now been received from UKBA regarding both the Q1 and Q2 claim which has been reviewed and as a result the forecast has been significantly increased. These 2 quarters have shown that for EAA clients there is no material difference between 2010/11 and the first 6 months of 2011/12. However for Naturalisation there have been 22 in the first 6 months of 2011/12 with a further 11 pending compared with just 8 in 2010/11.
23. The forecast position for Development Control Income is a pressure of £405k, which is £55k greater than the sum held in contingency, a £23k improvement on Month 7. The major application forecast has a favourable movement of £10k compared to the previous month. Minor applications recovered by £16k in Month 8 but are still 12% lower than the 4 year average. The forecast for other applications has fallen back by £3k from Month 7, but applications are now above the 4 year average by 1%. Although not reported against this contingency, the pre-application income from developers shows a pressure of £44k, reflecting continuing uncertainty in the housing market.
24. The Flood and Water Management Act has conferred new responsibilities upon local authorities and the funding that the Council has received as part of the grant settlement for 2011/12 is £127k. The Council has completed the Preliminary Flood Risk Appraisal and this has been signed off by the Environment Agency. Recruitment will shortly begin for a flood management officer to fulfil the Council's ongoing responsibilities. However, the recruitment timetable means that the £55k full year cost can be reduced to £5k for the current year.
25. The fuel budget across the group has been increased by £108k for 2011/12 as part of the MTFP process. However prices have continued to rise in 2011 and current analysis shows that fuel budget is under pressure at the current bulk purchase price of £1.15 per litre. A range of projections have been modelled, the worse case scenario showing a pressure of £176k and best case scenario of £97k over the increased budget. A pressure of £100k is therefore considered to be the most likely pressure at this point.
26. Cabinet on 24 November 2011 approved the draw down of £50k from contingency to support the interim in-house operation of three of the Council's golf courses.
27. Across PEECS, £10k has been spent on actions connected with the threat of riots in August and on preventing traveller incursions.

Priority Growth: Nil variance (no change)

28. £1,000k was included in the 2011/12 budget for priority growth and £800k for HIP Initiatives. Table 4 summarises the position with regards to each element of priority growth.

Table 4

Priority Growth	2011/12 Budget	Agreed draw downs	Commitments	Unallocated
<i>2011/12 Unallocated Priority Growth at start of the year</i>	£'000	£'000	£'000	£'000
HIP Initiatives New budget:	800			
Agreed:				
Environmental projects		23		
Heritage projects		103		
Customer experience		10		
Website cost		35		
HIP Initiatives unallocated balance	800	172	0	628
Unallocated non specific growth	1,000			
Ward budget scheme		330		
Gold bursaries		20		
Balance of unallocated growth	1,000	350	0	650
Total	1,800	522	0	1,278

29. HIP Steering Group has approved £172k of allocations so far this year leaving £628k as yet unallocated within the HIP initiatives budget. Cabinet have also agreed the recommendation to allocate £330k of priority growth to fund a new Ward budget scheme and £20k of priority growth to fund Gold Bursaries. This leaves £650k of priority growth budget unallocated. However, the Month 8 forecast assumes that the remaining unallocated budgets for both HIP contingency and priority growth will be spent in full, however at this stage in the financial year it is unlikely that full spend will be achieved.

Corporate Budgets' Forecasts: £2,250k underspend (no change)

30. Table 5 shows budget, forecast and variance reported on corporate budgets as at Month 8.

Table 5

2011/12 Original Budget	Budget Changes	2011/12 Current Budget (as at Month 8)	Corporate Budgets	2011/12 Forecast Outturn (as at Month 8)	Variances (+ adv/- fav)		
					Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
£'000	£'000	£'000		£'000	£'000	£'000	
-400	400	0	Unallocated savings	0	0	0	
10,697	-584	10,113	Financing Costs	7,863	-2,250	-2,250	
			FRS 17 Pension				
-3,322	0	-3,322	Adjustment	-3,322	0	0	
-35,169	2,875	-32,294	Asset Management A/c	-32,294	0	0	
			Levy's & other corp				
10,836	-384	10,453	budgets	10,453	0	0	
-25,556	-87	-25,643	Corporate Govt Grants	-25,643	0	0	
-42,915	2,221	-40,693	Corporate Budgets	-42,943	-2,250	-2,250	

31. Financing costs show a forecast underspend of £2,250k at Month 8. This is primarily due to £2,000k being set aside for capital financing for schools or other priority projects which is not likely to be needed in 2011/12. Debt financing costs are forecast to be £250k underspent due to the rephasing of planned capital spend. Investment income remains forecast to be in line with the budget.

B) CAPITAL

General Fund Capital Programme

Programme Monitoring

32. Table 6 sets out the latest forecast outturn on current General Fund capital projects. Forecasts for future years include live capital projects and programmes of works as included in the draft programmes for 2012/13 to 2014/15 reported to Cabinet and Council in February 2011. Financial implications included within this report do not take into account further programme development yet to be approved by members, the implications of which will be managed through the MTFF process.

33. Budgets reported throughout this report have been adjusted to reflect the rephasing exercise approved by Cabinet in December.

Table 6:

General Fund Capital Programme	2011/12	2012/13	2013/14	2014/15	Total (Mth 8)	Total (Mth 7)
Original Budget	78,907	34,364	29,420	28,305	70,996	70,996
Revised Budget	51,083	78,750	29,419	24,744	83,996	187,203
Forecast Outturn	50,219	79,621	28,662	23,744	182,246	183,386
Council Resourced Variance – see table 7	(701)	692	(757)	(1,000)	(1,766)	(3,833)
External Grants Variance	-	-	-	-	-	-
Other Resources Variance	(163)	179	-	-	16	16
Programme Variance	(864)	871	(757)	(1,000)	(1,750)	(3,817)

34. Capital Expenditure at Month 8 was £20,052k or 39.9% of forecast outturn (Month 7 £16,592k). In order to achieve an outturn of £50,219k the expenditure profile for 2011/12 will match that of 2010/11, with 40% expenditure occurring in quarter 4. Significant expenditure on major projects, including Primary Schools Expansions and TfL funded infrastructure works are scheduled for this period.

35. Table 7 sets out variances against the approved Council Resourced programme, with movements from Month 7 detailed below:

Table 7:

Council Resourced Variance	2011/12	2012/13	2013/14	2014/15	Total (Mth 8)	Total (Mth 7)
Pressures:						
Primary School Expansions - Phase 1	-	1,035	243	-	1,278	1,237
Primary School Expansions - Rosedale Temporary	-	7	-	-	7	7
Botwell Green Leisure Centre	1,187	-	-	-	1,187	1,187
Farm Barns	18	-	-	-	18	18
Hayes End Library	-	110	-	-	110	110
Highgrove Pool Phase II	-	500	-	-	500	500
Hillingdon Sports & Leisure Centre	274	-	-	-	274	274
Libraries Refurbishment	48	-	-	-	48	48
South Ruislip Development	-	40	-	-	40	40

Total Council Resourced Pressures:	1,527	1,692	243	-	3,462	3,421
Underspends:						
Primary School Expansions - Phase 1A Temporary	(273)	-	-	-	(273)	(273)
Primary School Expansions - Phase 2	(300)	-	-	-	(300)	(313)
ICT Single Development Plan	(378)	-	-	-	(378)	(378)
Laurel Lane (Longmead) Primary School Expansion	(247)	-	-	-	(247)	(247)
Manor Farm Stables Development	(30)	-	-	-	(30)	(30)
Suspended Projects:						
Arundel Road Development HIP	-	-	-	-	-	(2,013)
Total Council Resourced Underspends:	(1,228)	-	-	-	(1,228)	(3,254)
Projected Rephasing:	-	-	-	-	-	-
Main Programme Variance:	299	1,692	243	-	2,234	167
General Contingency:	(1,000)	(1,000)	(1,000)	(1,000)	(4,000)	(4,000)
Council Resourced Variance:	(701)	692	(757)	(1,000)	(1,766)	(3,833)

36. The net pressure on live Primary School Expansion projects is currently £712k (Month 7 £658k), primarily relating to previously reported changes of scope and timing on Phase 1 projects. Work is progressing on Phase 1 projects, with sufficient capacity expected to meet demand for September 2012.

37. £2,013k budget previously held for the suspended Arundel Road Development has been removed from the capital programme in the rephasing exercise, accounting for the reduction in the headline variance included above.

38. As previously reported a specific funding strategy is in place to meet the potential pressure on Highgrove Pool, while other pressures can be contained within unallocated general contingency.

39. The new dining hall at Ruislip High School had been scheduled to complete during December 2011, however this has now slipped to January 2012 as a result of slower than forecast progress on site. There are no other significant timing changes to report upon within the General Fund Capital Programme this month.

Capital Financing

Table 8:

Capital Receipts	2011/12	2012/13	2013/14	2014/15	Total (Mth 8)	Total (Mth 7)
Budget approved February 2011	21,319	21,646	10,851	388	54,204	54,204
Revised Budget	10,304	16,931	15,689	11,280	54,204	54,204
Forecast Disposals	6,547	15,895	12,675	12,845	47,962	47,962
Variance	3,757	1,036	3,014	(1,565)	6,242	6,242

40. Current forecast capital receipts for 2011/12 remain at £6,547k with £182k achieved to date, however offers are expected on a number of sites which will allow this forecast to be refreshed.

41. The variance reported over the period 2011-15 relates to changes in market conditions and proposed use of surplus sites for supported housing projects linked to the Social Care

reablement programme. Revenue implications arising from such changes will continue to be managed through the MTFF process.

42. Table 9 summarises forecast prudential borrowing requirement and the future revenue impact of the current General Fund capital and disposals programmes. This provides an indication of the effect of changes to the capital programme on future revenue budgets, with the reported variance linked to the disposals shortfall noted above.

Table 9:

Prudential Borrowing Forecast	2011/12	2012/13	2013/14	2014/15	Total (Mth 8)	Total (Mth 7)
Revised Budget	13,917	26,235	(7,361)	(4,067)	28,724	30,737
Council Resourced Variance	(701)	692	(757)	(1,000)	(1,766)	(3,833)
Capital Receipts Variance	3,757	1,036	3,014	(1,565)	6,242	6,242
Forecast Borrowing	16,973	27,963	(5,104)	(6,632)	33,200	33,146
Variance	3,056	1,728	2,257	(2,565)	4,476	2,409
Future Revenue Impact	214	121	158	(180)	313	169

Housing Revenue Account Capital Programme

43. Table 10 details the latest forecast outturn for the HRA capital programme, indicating an underspend of £554k (Month 7 £857k underspend), while forecast outturn for 2011/12 is expected to drop from £12,709k to £10,938k. Both movements relate to Pipeline Phase 2 Projects - Low Cost Home Ownership projects and are addressed below.

Table 10:

Housing Revenue Account Capital Programme	2011/12	2012/13	2013/14	2014/15	Total (Mth 8)	Total (Mth 7)
Original Budget	14,850	2,326	2,150	2,235	21,561	21,561
Revised Budget	13,489	3,733	2,150	2,235	21,607	21,607
Forecast Outturn	10,938	5,730	2,150	2,235	21,053	20,750
HRA Resourced Variance	(2,451)	1,897	-	-	(554)	(857)
External Grants Variance	(100)	100	-	-	-	-
Other Resources Variance	-	-	-	-	-	-
Programme Variance	(2,551)	1,997	-	-	(554)	(857)

44. Year to date expenditure at Month 7 was £6,998k or 64.0% of latest forecast (Month 7 £6,168k), remaining expenditure is now expected to predominantly relate to completion of the Triscott House project by January 2012 (16 weeks later than originally planned) and on-going works to existing housing stock.

HRA Resources	2011/12	2012/13	2013/14	2014/15	Total (Mth 8)	Total (Mth 7)
Pressures:						
HRA Pipeline Sites Phase 1		100			100	25
Pipeline Sites Phase 2 – Sites in Progress		228			228	-
Total HRA Resourced Pressures:	-	328	-	-	328	25
Underspends:						
Extra Care Sites Phase 1 - Triscott House	(102)				(102)	(102)
Suspended Projects:						
Pipeline Sites Phase 2 - Denbigh Drive	(780)				(780)	(780)
Total HRA Resourced Underspends:	(882)	-	-	-	(882)	(882)

Projected Rephasing:	(1,569)	1,569	-	-	-	-
HRA Programme Variance:	(2,451)	1,897	-	-	(554)	(857)

45. The pressure forecast on Pipeline Phase 1 within the capital programme has increased from £25k to £100k increasing the project cost to £7,309k, due to additional costs from the main contractor relating to security, re-designs, highways works and additional building costs. Final settlement on this contract is expected in the next month.

46. A pressure of £228k is now forecast on Pipeline Phase 2 - Low Cost Home Ownership due to variations to the main contract relating to additional demolition, highways works and an increased scope of construction works. In addition £1,846k expenditure has been rephased into 2012/13 as only Gilbert Road is currently on-site, with works at other sites now not expected to commence in early 2012.

47. Original grant conditions for Pipeline Phase 2 required completion of all sites by 31 March 2012. Council officers have requested an extension to this deadline in light of expected completion dates during 2012/13 and an early unofficial response indicates acceptance of this response.

CORPORATE CONSULTATIONS CARRIED OUT

Financial Implications

6. The financial implications are contained in the body of the report.

CORPORATE IMPLICATIONS

Corporate Finance

7. This is a Corporate Finance report.

Legal

8. There are no legal implications arising from this report.

BACKGROUND PAPERS

9. Monitoring report submissions from Groups.

APPENDIX A – Detailed Group Forecasts

Social Care, Health and Housing (SCH&H)

Revenue: £1,219k Pressure (£221k adverse)

- The month 8 revenue monitoring report for 2011/12 has been compiled following analysis of relevant activity trends and implementation of the MTF £11.4m savings programme. In summary there is an adverse movement of £221k from the month 7 position resulting in a forecast of £1,219k pressure as shown in the table below.

Services		2011/12 (As at Month 8)		% Var of bud get	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
		£'000	£'000		£'000	£'000	£'000
Children & Families Services	<i>Exp</i>	+31,616	+31,428	-1%	-188	-163	-25
	<i>Inc</i>	-3,651	-3,791	4%	-140	-140	-0
	Total	+27,965	+27,637	-1%	-328	-303	-25
Asylum Services	<i>Exp</i>	+11,895	+7,571	-36%	-4,324	-153	-4,172
	<i>Inc</i>	-10,851	-6,526	-40%	+4,325	+153	+4,172
	Total	+1,044	+1,045	0%	-0	-0	-0
Older People's Services	<i>Exp</i>	+37,383	+39,460	6%	+2,077	+1,767	+310
	<i>Inc</i>	-8,463	-9,366	11%	-903	-849	-54
	Total	+28,920	+30,094	4%	+1,174	+918	+256
Physical & Sensory Disability Services	<i>Exp</i>	+9,009	+9,098	1%	+90	+66	+23
	<i>Inc</i>	-673	-872	30%	-200	-209	+9
	Total	+8,336	+8,226	-1%	-110	-143	+33
Learning Disability Services	<i>Exp</i>	+31,735	+32,195	1%	+460	+397	+62
	<i>Inc</i>	-5,494	-5,671	3%	-177	-197	+20
	Total	+26,241	+26,524	1%	+283	+201	+82
Mental Health Services	<i>Exp</i>	+7,390	+7,450	1%	+60	+50	+10
	<i>Inc</i>	-336	-396	18%	-60	-50	-10
	Total	+7,054	+7,054	0%	-0	-0	-0
Housing Benefits	<i>Exp</i>	+161,640	+165,646	2%	+4,007	+4,132	-126
	<i>Inc</i>	-158,115	-161,996	2%	-3,881	-3,881	-0
	Total	+3,525	+3,650	4%	+125	+251	-126
Housing Needs Services	<i>Exp</i>	+12,741	+15,515	22%	+2,775	+2,881	-107
	<i>Inc</i>	-10,021	-12,795	28%	-2,775	-2,881	+106
	Total	+2,720	+2,720	0%	-0	-0	-0
SCH&H Other Services	<i>Exp</i>	+17,052	+17,108	0%	+56	+88	-32
	<i>Inc</i>	-3,215	-3,197	-1%	+18	-14	+33
	Total	+13,837	+13,912	1%	+74	+74	-0
Total Expenditure		+320,461	+325,472	2%	+5,011	+9,067	-4,056
Total Income		-200,818	-204,611	2%	-3,792	-8,069	+4,276
SCH&H Total		+119,643	+120,862	1%	+1,219	+998	+221

- Overall there is an adverse movement of £221k from the month 7 forecast for Social Care & Housing due to continuing pressure in Older People's services.
- The forecast assumes the full use of contingency available to the department and that the pressure on Asylum services continues to be funded from the council's general contingency.

MTFF Savings

4. The group is delivering a savings programme totalling £11.4m and to date has banked £9,748k (85%). At the present time slippage of £291k has been identified in Adult Social Care (excluding Mental Health) and is included in the forecasts set out below. The remainder of the programme is on target to deliver the balance albeit recognising that these represent major changes in service delivery for the group.

Children Services: £328k favourable (£25k favourable)

5. There have been a number of small movements across this £28m budget since the month 7 forecast.

Asylum: £919k adverse (£202k adverse)

6. There has been a significant downward movement in the number of UASC for whom LBH can claim funding from UKBA due to an individuals change in status. This relates to children who have Exhausted All Appeals (EAA) or have been Naturalised. Grant funding is no longer claimable for this group but the Authority still has a duty support them.
7. Detailed information has now been received from UKBA regarding both the Q1 and Q2 claim which has been reviewed and as a result the forecast has been significantly increased. These 2 quarters have shown that for EAA clients there is no material difference between 2010-11 and the first 6 months of 2011-12. However for Naturalisation there have been 22 in the first 6 months of 2011-12 with a further 11 pending compared with just 8 in 2010-11.

Older People's Services: £1,174k adverse (£256k adverse)

8. The £108k adverse movement primarily relates to a net increase in the number of people in residential nursing placements due to a lower rate of deaths this year when compared to the trend over the last 12 months. The service has, however, been successful in reducing the number of new placements by fully engaging with the Reablement and TeleCareLine service.

Physical Disabilities: £110k favourable (£33k adverse)

9. There have been a number of small adverse movements across this £9m budget since M7 forecast.

Learning Disability: £283k adverse (£82k adverse)

10. The primary reason for this adverse movement relates to a slight increase in pressure on Community based services, most noticeably in Direct Payments.

Housing Benefit: £125k Pressure (£126k favourable)

11. The rate at which the pressure relating to private tenants experienced in the first half of the year was rising has eased in the last 2 months enabling the forecast to be reduced. It is not known at this stage bearing in mind the recent increase in unemployment whether this will remain the case.

SCH&H Other Services: £74k adverse (no change)

12. There has been no material movement in the forecast since last month.

Housing HRA

13. The HRA has a gross budget of £59.3m and is forecasting a £1,269k favourable position at month 8, an improvement of £156k from the month 7 position.

Services		2011/12 Budget (as at Month 8) £000	2011/12 Forecast (as at Month 8) £000	% Var of budget	Variance (As at Month 8) £'000	Variance (As at Month 7) £000	Change from Month 7 £000
General and Special Services	Exp	+16,930	+16,636	-2%	-294	-278	-16
Repairs Services	Exp	+21,287	+21,005	-1%	-282	-160	-122
Subsidy Payment to Government	Exp	+15,492	+15,472	0%	-20	-20	0
Capital Funded from Revenue (RCCO)	Exp	+2,384	+2,384	0%	0	0	0
Other Expenditure	Exp	+3,178	+3,203	1%	+25	+29	-4
Income	Inc	-56,796	-57,494	1%	-698	-684	-14
In Year (Surplus) / Deficit	Total	+2,475	+1,206	-51%	-1,269	-1,113	-156

14. The major reason for the improvement is a £122k improvement in the repairs service forecast. This is due to successful recruitment in the in-house repairs team which has enabled the use of private contractors to be reduced.

Planning Environment Education and Community Services

Revenue: £384k underspend (£175k improvement)

15. The Group has a projected outturn position of £384k underspend, excluding all pressure areas that have identified contingency provisions.

Services		2011/12 (As at Month 8)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
		£'000	£'000		£'000	£'000	£'000
Corporate Property & Construction	Exp	3,457	3,640	5%	+183	+133	+50
	Inc	-3,049	-3,049	0%	0	0	0
	Total	408	591	45%	+183	+133	+50
Education	Exp	289,867	289,277	0%	-590	-489	-101
	Inc	-252,164	-252,695	0%	-531	-531	0
	Total	37,702	36,581	-3%	-1,121	-1,020	-101
ICT Highways & Business Services	Exp	33,572	33,735	0%	+163	+163	0
	Inc	-16,406	-16,033	-2%	+373	+373	0
	Total	17,166	17,702	3%	+536	+536	0
Planning, Consumer Protection, Sport & Green Spaces	Exp	12,045	11,889	-1%	-156	-130	-26
	Inc	-3,911	-3,647	-7%	+264	+267	-3
	Total	8,134	8,242	1%	+108	+137	-29
Public Safety & Environment	Exp	42,423	41,951	-1%	-472	-417	-55
	Inc	-15,113	-14,631	-3%	+482	+482	0
	Total	27,310	27,320	0%	+10	+65	-55
Transportation Planning Policy & Community Engagement	Exp	3,826	3,726	-3%	-100	-60	-40
	Inc	-2,961	-2,961	0%	0	0	0
	Total	866	766	-12%	-100	-60	-40
Total Expenditure		385,189	384,217	0%	-972	-800	-172
Total Income		-293,605	-293,017	0%	+588	+591	-3
PEECS Total		91,584	91,200	0%	-384	-209	-175

Corporate Property & Construction: £183k overspend (£50k adverse)

1. Property Disposal and empty buildings are forecasting a pressure of £35k which relates to the cost of maintaining vacant assets within the Estate. In addition, there is a pressure of £50k arising from unbudgeted consultancy costs being incurred to investigate a compensation claim for contaminated land at New Year's Green Lane.
2. There is a £98k pressure which relates to the underachievement on the 2011/12 MTFF savings target relating to the corporate landlord staffing review.

Education: £1,121k underspend (£101k improvement)

Schools: variance not applicable

3. The Schools Budget is ring fenced and funded from the DSG. Schools' expenditure is monitored quarterly with any forecast year-end deficits being the subject of detailed discussions with the schools concerned. Schools forecasting deficits are required to work with the Schools Finance Team and supply recovery plans identifying how they intend to eliminate

their deficit. It should be noted that the DSG budgets are completely separate to the General Fund and no interaction between these two funds is allowable.

- Any underspend or overspend of the Schools Budget in 2011/12 would be carried forward as the schools own balances into 2012/13 and would have no effect on the General Fund.
- The retained DSG element follows the similar procedure but is carried forward as a whole for the Schools Forum then to decide how to allocate it in 2012/13.

Youth & Connexions: £210k overspend (£205k improvement)

- The Connexions service has a pressure of £687k against the MTFE savings target. A reduced contract price has been agreed that has produced a saving for the current year, and continues to deliver the Connexions service. The youth service is reporting an underspend of £477k, due to the service having a significant number of staff vacancies, as the service is undergoing a major BID review. These are being held vacant where it does not affect service delivery, and will assist with delivering the 2012/13 full year saving target, as well as providing a one-off in year saving. The improvement in Month 8 reflects the updated position now that the review has moved into the consultation stage.

Childcare, Early Years and Children Centres: £213k underspend (£198k adverse)

- Part of this service area was previously funded by the ringfenced Sure Start Grant - these budgets have now been incorporated into the base budget.
- The other part of this service area continues to be DSG funded and includes Hillingdon's three Early Years Centres and 3 & 4 Year Old Nursery grants. The Hillingdon's Early Years Centres are either confirmed Children's Centres or building up to Children's Centre status.
- Children's Centres budgets have been reviewed and are being reduced by 8.4% giving a BID saving of £411k, of which £198k is attributable to the savings expected from unringfenced grants identified for 2011/12, and is now counted against the Education central budget.

School Improvement Service: £500k underspend (no change)

- A review of the service's budget and expenditure including a review of grant income has identified an underspend of £500k, which relates to the application of grant income to eligible expenditure up to August 2011 - this has released base budget to achieve a one-off saving for the current year.

Education Central Budget: £112k underspend (no change)

- This area consists of the Education Central Support Cost budget, certain centrally managed items and corporate charges such as debt interest which will be charged at the year-end in line with the budget.
- There is an underspend on the Barnhill PFI project revenue budget - the original General Fund allocation was to cover a range of associated costs amongst which included the FM contract and legal costs. The revised calculation of PFI credits produces a saving of £310k.
- The remainder of the forecast for these items includes £148k representing the MTFE saving on extended schools support that can not be achieved, plus a £50k shortfall on the MTFE saving for the education business support review that is offset by brought forward savings on the group-wide review of support functions reported within Public Safety and Environment below. The share of Children's Centres savings attributable to the 5% target saving on

unringfenced grants of £198k is now reported here, allowing items offsetting the previously forecast shortfall on other elements of the target to be released to the relevant services within the education budget.

Access & Inclusion: £488k underspend (£94k improvement)

14. The service is forecasting an underspend of £488k, comprising of a £308k underspend in the Educational Psychology service, an underspend of £102k in the Pupil Support Service and an underspend of £78k in the Parent Support Service, where there are a number of vacant posts. The Educational Psychology position reflects the bringing forward of savings targeted for 2012/13 in order to cover the shortfall on Connexions savings identified above.

ICT Highways & Business Services: £536k overspend (no change)

Imported Food: £50k overspend (no change)

15. This is a service area where significant income targets were set as part of the MTF savings programme, reflecting the new levies for catch certificates and perishable food certificates and inspections. Although there is limited historic data to base an analysis on, current indications of the projected outturn for these new income streams are that they will exceed their targets by up to £75k, allowing for expected seasonal variations. However, the targets for the existing business of the service continue to be under pressure as a result of the depressed economic conditions, which is estimated to be at least £125k based on current projections.

SEN Transport: £151k pressure (no change)

16. This is an area that has seen significant pressure in the last financial year and as a result growth monies were allocated to support the service for 2011/12. The service is currently reporting a pressure of £151k - there has been an increase of 13 routes compared to 2010/11, with the prospect of further routes being required due to the high level of in-year admissions and placements being made at this time. The service is endeavouring to minimise the cost impact by consolidating routes wherever possible.

Facilities Management: £335k overspend (no change)

17. There is a forecast pressure of £270k across facilities management, maintenance and Borough Wide Maintenance budgets. The larger proportion of this is due to a pressure against the income target to sell services to the schools and other externally funded services, where schools have opted out and have purchased FM services directly. There are also pressures on maintenance budgets for day to day repairs.

18. The Middlesex Suite is forecasting a pressure of £65k. The pressure has been due to a general slow down in demand set against a challenging income target. The marketing of this service has been reviewed and updated, however the impact of this is yet to be reflected in additional hires.

Planning, Consumer Protection, Sport & Green Spaces: £108k overspend (£29k improvement)

Sport & Green Spaces : £234k overspend (£26k improvement)

19. In December 2011 the Council took over the operation of three golf courses, where these have been re-possessed from the previous golf operator that had incurred significant rent arrears. £50k has been released from contingency to establish effective management of the courses, however, there are pressures resulting from rent foregone due to the re-possession,

consisting of two quarters rent income (£140k), plus the Council's share of turnover income for 2010/11 that is unlikely to be recovered (£110k). In addition, the turnover income target for 2011/12 of £100k has effectively transferred to the in-house operation. The costs and income from this for the remainder of the year are currently being assessed, however at this stage after the application of contingency funding it is unlikely that any surplus will be delivered. Hence an early indicative estimate of the total current income pressure this financial year is £350k.

20. There are compensating savings elsewhere in the division arising from bringing litter collection in parks in-house (£30k), from one-off reduced maintenance commitments this financial year (£60k), and a retrospective business rate refund on Hayes Pool (£26k).

Planning: £86k underspend (£3k improvement)

21. There is an in-year surplus of £130k against the income target for Section 106 administration fees due to the conclusion of two large agreements, no change compared to Month 7.

22. Pre-application advice income from developers shows a pressure of £44k, an improvement of £3k compared to Month 7, despite continuing uncertainty in the housing market.

Consumer Protection: £40k underspend (no change)

23. There is an underspend of £40k on salaries budgets across the service due to posts being held vacant in anticipation of BID savings for 2012/13 onwards.

Public Safety & Environment: £10k overspend (£55k improvement)

Waste Services: £205k underspend (£55k improvement)

24. Waste Disposal is forecasting a £150k underspend based on confirmation of the second quarter charges attributable to the variable element of the levy.

25. Overall the rest of the waste services are reporting a £55k underspend, after pressures in kerbside recycling are assumed to be met from the contingency sum of £150k. The Trade Waste service has increased its fees and has an associated MTFF savings target. The indications are that the service has broadly maintained its customer base and the target will be achieved. It is also likely that there will be an underspend on graffiti removal based on current demand for this service.

Harlington Road Depot: £163k pressure (no change)

26. The forecast outturn for Harlington Road Depot is a pressure of £163k. The pressure chiefly relates to a reduction in the intensity of usage. This is due to the movement of some Council services to the Civic Centre, together with the loss of Hillingdon Homes contributions for space occupation at the depot and use of the Stores facility.

Parking: £150k overspend (no change)

27. There is a projected shortfall of around £150k on off-street parking, which is attributable to Cedars and Grainges multi-storey car parks in Uxbridge town centre, partly reflecting pressures reported last financial year and a further reduction in consumer confidence among shoppers in view of the worsening economic outlook.

28. There is also a pressure of £50k for on-street parking income reflecting a similar trend in PCN income to last year. There are compensating savings of £50k on the expenditure side, and as a result it is anticipated that the PRA will break even.

Libraries: £64k overspend (no change)

29. There is an underlying pressure across the income streams, currently forecast at £64k which can not be contained within the overall Library budget. This relates to reduced fine income due to the implementation of on-line renewals, as well as the ongoing trend reduction in demand for audio-visual material.

Directorate Support: £50k underspend (no change)

30. The BID reviews of business support and technical administration have been undertaken on a group-wide basis and have now been implemented producing an additional saving of £50k this financial year, representing the bringing forward of part of the saving already identified for the 2012/13 financial year.

Transportation Planning Policy and Community Engagement: £100k underspend (£40k improvement)

31. The service is reporting a £60k favourable position due to the savings resulting from a restructure in the Road Safety service, which is included in the MTFE savings for 2012/13 reported to December Cabinet. In addition, there is a one-off underspend of £40k as a result of vacant posts across the rest of the service.

Central Services

Revenue: £305k favourable (No change)

Services		2011/12 (As at Month 8)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
		£'000	£'000		£'000	£'000	£'000
Chief Executive/Deputy Chief Executive	<i>Exp</i>	646	645	0%	-1	-1	0
	<i>Inc</i>	0	0		0	0	0
	<i>Rechgs</i>	-8	-8	0%	0	0	0
	Total	638	637		-1	-1	0
Audit & Enforcement	<i>Exp</i>	1,441	1,405	-2%	-36	-36	0
	<i>Inc</i>	0	-4		-4	-4	0
	<i>Rechgs</i>	-898	-898	0%	0	0	0
	Total	543	503		-40	-40	0
Corporate Communications	<i>Exp</i>	919	817	-11%	-102	-102	0
	<i>Inc</i>	-27	-26	-4%	1	1	0
	<i>Rechgs</i>	-862	-829	-4%	33	33	0
	Total	30	-38		-68	-68	0
Democratic Services	<i>Exp</i>	3,258	3,292	1%	34	34	0
	<i>Inc</i>	-453	-489	7%	-36	-31	-5
	<i>Rechgs</i>	412	412	0%	0	0	0
	Total	3,217	3,220		-2	3	-5
Finance & Procurement Services	<i>Exp</i>	10,753	10,848	1%	95	86	9
	<i>Inc</i>	-522	-528	1%	-6	-6	0
	<i>Rechgs</i>	-6,107	-6,107	0%	0	0	0
	Total	4,124	4,204		89	80	9
Human Resources	<i>Exp</i>	4,802	4,764	-1%	-38	-36	-2
	<i>Inc</i>	-1,126	-1,139	1%	-13	-13	0
	<i>Rechgs</i>	-3,702	-3,702	0%	0	0	0
	Total	-26	-75		-51	-49	-2
Legal Services	<i>Exp</i>	1,934	1,965	2%	31	38	-7
	<i>Inc</i>	-152	-129	-15%	23	23	0
	<i>Rechgs</i>	-1,819	-1,819	0%	0	0	0
	Total	-37	24		54	61	-7
Policy & Performance	<i>Exp</i>	5,197	4,939	-5%	-258	-263	5
	<i>Inc</i>	-533	-561	5%	-28	-28	0
	<i>Rechgs</i>	-734	-734	0%	0	0	0
	Total	3,773	3,482	0	-286	-291	5
Total Expenditure		28,950	28,675	-2%	-275	-280	5
Total Income		-2,813	-2,876	-13%	-63	-58	-5
Total Recharges		-13,718	-13,685	0%	33	33	0
CS Total		12,419	12,114	-2%	-305	-305	0

Audit and Enforcement: £40k favourable (No change)

1. This underspend relates primarily to vacant posts within the teams, the recruitment to which is intended for later in the year and will bring the team to full establishment to ensure that controls are maintained during this period of restructuring.

Finance and Procurement: £89k pressure (Adverse £9k)

2. The pressure in finance relates to one-off redundancy costs arising from the BID restructure of the service.

Corporate Communications: £68k favourable (No change)

3. The underspend comes from staff vacancies continuing to be held open following the restructure and a review of the funding strategy of Hillingdon People.

Democratic Services: £2k favourable (Improvement £5k)

4. Overspends within salaries due to the inability to achieve the MVF as a result of a full establishment, have been reduced by an increase in the expected over-recovery of income and various non salary underspends.

Policy, Performance and Partnerships: £286k favourable (Adverse £5k)

5. The restructure of the Policy and Performance Team is now complete and set to deliver significant savings. There are also substantial staffing savings within the Partnerships team. These savings will be taken as part of the MTF 2012/13, but provide an in-year underspend in 2011/12. Some non salaries expenditure has caused the adverse movement this month.

Human Resources: £51k favourable (Improvement £2k)

6. A review of recharges within the service has resulted in an improvement to the monitoring position in month 8. There are some pressures remaining within salaries due to the MVF.

Legal Services: £54k pressure (Improvement £7k)

7. Salary overspends due to MVF and cover required for maternity leave along with a shortfall in the income target for charges to capital schemes make up this overspend. Vacancy savings and not covering a maternity leave post have contributed to the improvement this month. Reviews of business processes are continuing within Legal, focusing on court cost recovery and business processes within the support team with the aim of delivering savings going forward.

APPENDIX B – Treasury Management Report – Position as at 30 November 2011

Outstanding Deposits - Average Rate of Return on Deposits: 0.92%

	Actual £m	Actual %	Bench-mark %
Up to 1 Month	54.1	51.38	60.00
1-2 Months	26.7	25.36	0.00
2-3 Months	12.0	11.40	40.00
3-6 Months	0.0	0.0	0.00
6-9 Months	2.0	1.9	0.00
9-12 Months	0.0	0.0	0.00
12-18 Months	0.0	0.0	0.00
Subtotal	94.8	90.04	100.00
Unpaid Maturities	10.5	9.96	0.00
Total	105.3	100.00	100.00

1. Due to the recent downgrades of Nationwide BS, Lloyds Banking Group and Royal Bank of Scotland, deposits totalling £20.1m remain below the Council's minimum credit criteria. £76.6m is held with UK institutions, which hold a minimum A+ (Fitch or equivalent) long-term credit rating and the remaining £10.5m are unpaid Icelandic investments.
2. Deposits are currently held with the following institutions; BlackRock MMF, Deutsche MMF, Fidelity MMF, Goldman Sachs MMF, HSBC MMF, Ignis MMF, PSDF MMF, Barclays Bank, HSBC Bank plc, Lloyds TSB Banking Group, Nationwide BS, Royal Bank of Scotland, Lancashire County Council & Birmingham City Council.
3. During November fixed-term deposits continued to mature in line with cash flow requirements. Surplus funds were either placed in instant access accounts or short fixed term deposits of up to two months in order to meet near term cash flow requirements and remain within counterparty limits.

Outstanding Debt - Average Interest Rate on Debt: 3.60%

	Actual £m	Actual %
PWLB	118.71	71.12
Long-Term Market	48.00	28.88
Temporary	0.00	0.00
Total	166.71	100

4. There were no early debt repayments or rescheduling activities during November and there were no breaches of the prudential indicators during November.

Ongoing Strategy

5. To maintain liquidity for day-to day business operations short-term balances will be placed in money market funds as these are yielding a higher rate of interest than those offered on fixed term deposits of up to two months, within counterparty limits. New deposits with UK banks will continue to have maximum maturity period of 3 months.

6. During November outstanding PWLB loans carried premiums and therefore made rescheduling of debit unfeasible, however, early redemption opportunities will continue to be monitored.

APPENDIX C

Retaining of agency staff for Social Care, Health, and Housing Services

1. The following agency staff are required to be retained within Social Care and Housing to maintain essential services whilst recruitment is in process or to deliver key improvement projects.
2. In respect of disabilities In-House services this relates to 12 posts within a total of 63 that have been covered by agency staff since April 2010. This is necessary at the present time as posts are being held vacant pending re-shaping of services. In residential homes in particular, agency cover is often required at short notice to ensure there is sufficient staffing for specific shifts to avoid breaching CQC registration standards.

Ref	Post Title	Start Date	Proposed End Date	2010/11 Spend £000	2011/12 Est spend £000	Total Cumulative Spend £000
1	Interim IAS Transformation Lead	01-Jul-11	31-May-12	0	114	114
2	Children in Need Senior Social Worker	01-Apr-11	01-Apr-12	53	41	94
3	TeleCareLine Project Manager	15-Mar-11	24-Feb-12	0	57	57
4	Residential Care Worker – Colham Road	01-Apr-11	01-Apr-12	30	26.5	57
5	Residential Care Worker – Colham Road	01-Apr-11	01-Apr-12	30	26.5	57
6	Residential Care Worker – Colham Road	01-Apr-11	01-Apr-12	30	26.5	57
7	Residential Care Worker – Colham Road	01-Apr-11	01-Apr-12	30	26.5	57
8	Residential Care Worker – Colham Road	01-Apr-11	01-Apr-12	30	26.5	57
9	Residential Care Worker – Colham Road	01-Apr-11	01-Apr-12	30	26.5	57
10	Residential Care Worker – Colham Road	01-Apr-11	01-Apr-12	30	26.5	57
11	Residential Care Worker – Colham Road	01-Apr-11	01-Apr-12	30	26.5	57
12	Team Leader- Colham Road	01-Apr-11	01-Apr-12	22.5	28.5	51
13	Team Leader- Colham Road	01-Apr-11	01-Apr-12	22.5	28.5	51
14	Support Worker – Disabilities & MH	01-Apr-11	01-Apr-12	27	28	55
15	Day Centre Officer – Disabilities & MH	01-Apr-11	01-Apr-12	26	32	58